

Introduction

Thank you for your interest in the Philippa Woolf Scholarships 2024. We are committed to supporting women in the sector by providing education and training to support those in challenging leadership roles.

Please review this information kit which is aimed at providing you with useful information on the course program.

We encourage you to apply and look forward to working with the successful applicants.

For more information on ACIM Solutions please go to <https://www.acimsolutions.com.au/>

About the Scholarships

In 2024 we are pleased to be offering seven scholarships to be part of a cohort to study three units of competence that incorporate the new nationally accredited *Participate in a Recovery Team skill set (PUASS00095)*

“This program focuses on developing the skills and knowledge needed to work as part of organisations that provide recovery or relief services after an emergency.

This is often at evacuation centres, relief or recovery centres, or through outreach programs.

This program may also be useful for community members who participate in recovery efforts as a result of a disaster impacting their community.”

www.training.gov.au

Applicants may be in paid or volunteer roles.

Why relief and recovery?

Relief and recovery in emergency management has always had less focus on learning and development despite how critical these roles are for communities. We are excited that new nationally accredited courses have recently been released to support those that deliver this important work.

These three units can be credited towards the 50722 *Diploma of Public Safety (Recovery Management)* for those who would like to extend their study further.



Philippa Woolf Scholarships 2024 Information Kit

The course incorporates three units of competence:

- PUARCV001 – Provide psychological first aid
- PUARCV002 – Provide relief and recovery services to disaster affected communities
- PUARCV003 – Work in a recovery context

More information on these units can be found [here](#).

Please click on [this link](#) for the brochure for information on the Skill Set.

Program Format

The sessions will be led by experienced recovery professionals in the ACIM team.

This program is suited to people who can study independently and remotely although we will be conducting a small tutorial format via virtual and interactive classrooms.

This program will be run in a virtual classroom format over 8 weeks and will include completion of some of the assessments.

Program Timing

24 July to 11 September 2024

Every Wednesday from 4pm – 7.30pm AEST

The enrolment will close on 31 December 2024

Session recordings

Each session will be recorded and available should people not be able to attend the session and be available on our Learning Management System, ACIM Learn.

Expectations and Assessment

Whilst the ACIM Solutions team will provide support by providing learning materials, there is an expectation that students will be able to conduct their own research, critically think and reflect on complex issues.

We are planning to create a supportive learning environment and encourage interaction with participants and sharing of ideas as part of network building and learning together. For this reason participation in the sessions would be expected. Access to internet connection will be

required and word processing and technical skills to navigate the learning management system would also be helpful.

Sufficient responses are required to demonstrate evidence of a student's understanding/knowledge of the question/task presented and the ability to critically analyse and interpret the content.

The assessments for this study program are consistent with the expectations of the Australian Qualification Framework (AQF) Levels 5 (Diploma) as follows:

Knowledge

Graduates at this level will have technical and theoretical knowledge in a specific area or a broad field of work and learning.

Skills

Graduates at this level will have a broad range of cognitive, technical and communication skills to select and apply methods and technologies to:

- analyse information to complete a range of activities
- provide and transmit solutions to sometimes complex problems
- transmit information and skills to others

Application of knowledge and skills

Graduates at this level will apply knowledge and skills to demonstrate autonomy, judgement and defined responsibility in known or changing contexts and within broad but established parameters.

Assessment processes

This skillset uses a range of processes to assess competence including workplace tasks, demonstrations, role-play, written reports, and conduct activities, case study reviews and research and analysis tasks.

Whilst the ACIM Solutions team will provide support by providing learning materials, there is an expectation that students will be able to conduct their own research, critically think and reflect on complex issues. Sufficient responses are required to demonstrate evidence of a student's understanding/knowledge of the question/task presented and the ability to critically analyse and interpret the content.

Program Coordinator

Susan Henry will be coordinating this program this year. Susan is highly experienced in emergency management, particularly in recovery, and we are very fortunate that she will be able to share her expertise and grow capability in this sector.

ACIM Solutions Learning Agreement

All students studying with ACIM Solutions are required to review and sign a Learning Agreement prior to commencement.

In undertaking this study, I acknowledge the fundamental requirements and expectations of the course as explained below. I acknowledge that I understand and agree that:

- I have read the Student Handbook on the ACIM Solutions website <https://www.acimsolutions.com.au/student-information.html>
- I am responsible for my own learning
- I am required to prioritise and manage my time (personal, recreational, work, study) to ensure completion of study requirements
- Assessment tasks will have a due date of 30 days for completion
- I will discuss assessment aspects with the facilitator if I feel the need to vary any assessment deadlines and have variations approved by the facilitator in advance of expected deadlines.
- I will be required to plan and manage my work load
- If I am absent from a planned session or miss any information in other ways, I am responsible to take action to obtain the relevant information in advance of, or as soon as possible after the absence.
- I will be expected to research information having been presented with only broad parameters
- I will be expected to show initiative and make use of the internet or other research to answer some of my own questions



Philippa Woolf Scholarships 2024 Information Kit

- I will interact with fellow students in a respectful, courteous and professional manner and aim to encourage and develop an appropriate learning environment at all times. I will not disrupt the learning environment of other students.
- I will abide by the Conduct Agreement of my organisation and the ACIM Solutions Code of Conduct
- It is my responsibility to submit my own work for assessment and to be familiar with the Plagiarism Policy as explained in the student handbook.
- If I experience difficulties with the course I will discuss with my trainer early so that clarification and support can be provided in a timely manner.
- I understand that this program requires up to 5 hours per week self paced learning over the program.
- I understand that the course involves workbased assessment tasks.
- I understand that all references must be acknowledged in my work.
- I understand that I have three (3) opportunities to resubmit an assessment

This agreement will be required to be returned in conjunction with your Tailored Learning Plan which will be developed in conjunction with your facilitator.

Any enquiries relating to the **learning program** should be directed to contact@acimsolutions.com.au

Apply Now

To apply for a Philippa Woolf Scholarship 2024 please click [here](#).